

Subject: RE: November 11 - Annual Staff Insurance Briefing
From: "Michael Filson" <@>
Date: 11/03/2016 11:05 AM
To: sbratton@ccala.org

I'm open

Mike Filson
Community Relations Manager

 <https://www.downtov>

Downtown Center Business Improvement District
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017
Call: 213-416-7524 | Fax: 213-624-0858
Web: DowntownLA.com



From: Shawn Bratton
Sent: Thursday, November 03, 2016 10:22 AM
To: - EVERYONE
Subject: November 11 - Annual Staff Insurance Briefing
Importance: High

Team:

Suzanne would like to schedule our annual information session with PC Foy about the insurance enrollment for the upcoming year on **Friday, November 11 at 12:00 pm** (lunch would be served).

Please let me know if you would be available on that date & time. Thanks much.

Best,

Shawn

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Shawn Bratton

Executive Assistant to the President & CEO

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